



Style sheet for *Euxeinós* journal

Guidelines for authors:

- All articles submitted for *Euxeinós* must be written according to the [Chicago Manual Style 17 Edition](#).
- *Euxeinós* has its formatting template, so articles should be kept simple: fonts Time New Roman, single-spaced, and using only italics and bold print, where necessary.
- You should submit manuscripts only in Word. Before submitting, please be sure your paper has all sections: an abstract (max. 100 words), keywords (5-8), and the main text. Also, please remove all your personal information, like name, e-mail, and affiliation.
- After your article has been approved for publication, you will receive a notification. In addition, for the final publication, you must submit information about the author (max. 250 words). The author's biography must include their affiliation, degree, and recent publications (selection 1-3, if not in English – an English translation and an original title).

Special attention

- Please check the references systematically to ensure that all works cited in the text are also listed in the reference section, and vice versa.
- Please be sure to obtain written permission for the use of material (e.g., maps, figures) for which the copyright is owned by others.

Headings

- All headings begin flush left and should follow the following numbering system:

1 First-level heading

1.1 Second-level heading

1.1.1 Third-level heading. Run-on text.

- Never begin numbering sections with "0" ("0" should not be used anywhere in section numbering).
- In the headline and the running text, for all titles in English, headline-style capitalization is used: capitalize the first and last words and all nouns, pronouns, adjectives, verbs, adverbs, and subordinating conjunctions (if, because, that, etc.). Lowercase articles (a, an,

the), coordinating conjunctions, and prepositions (regardless of length). The “to” in infinitives and the word as in any function are lowercased.

Language

- The editors of the *Euxeinon* prefers American English.
- However, if the guest editor decides to use British English, all articles in the issue must be written in British English.
- Minimal hyphenation is preferred.

Dates, numbers and symbols

- All dates should be written as follow: 1 February 1965, 15 June 2015, 30 November 1865
- Centuries should be written as follow: In the 16th century, 19th century.
- All numbers greater than 10 should be expressed in numerical form rather than in words.
- Please use symbols for %, \$ and £.

Quotation and quotation marks

- Double quotation “marks” for:
 - Quoted matter up to 50 words
 - Do not use quotation marks to emphasize a word
 - You can, however, use quotation marks around a word or words used in an ironical sense
- Quoted matter more than 50 words must be should be presented as a single-spaced block quotation.
- Simple quotation ‘marks’
 - Quotes within quotes

“I’m not sure what she means by ‘quantamental investing,’” he said.

- Please always use rounded quotation marks (“...”) not "straight" ones.
- An ellipsis (...) within continuous text is usually indicated by three points, a fourth should be added at the end if the ellipsis finishes a sentence.

Dashes

- Spaced EM-dashes are used as parenthetical dashes (“text — text”). Please do not use double hyphens.
- Unspaced EN-dashes should be used between inclusive numbers, e.g., 153–159, 1975–1979.
- Please use EN-dashes (not bullets) for any unnumbered lists.

Foreign words and abbreviations

- All non-English words should be in *italic* script, and along with all non-English names, they should be spelled with accents and diacritical marks included.

The Russian term *mir* means world and describes world, cosmos, particular society and finally freedom.

Updated on 24.8.2023

Mikhail Gelter introduced in the 1990s the concept *Ruskiy mir* (the Russian world).

- Abbreviations should be given in full at first mention, followed by the abbreviation in brackets.

The Treaty on the Eurasian Economic Union (EAEU) was signed on 29 May 2014 by the leaders of Belarus, Kazakhstan, and Russia, and came into force on 1 January 2015.

- If a quoted publication is not in English, please give an original title and an English translation too.

Romanization

- All non-English words and names must be Romanized into English according to the [BGN/PCGN 1965 System](#)

Леся Українка - Lesya Ukrayinka

Михайло Михайлович Коцюбинський - Mikhaylo Michaylovich Kotsyubins'kyi

- If you have another system of transliteration, we kindly ask you to provide us with the relevant information thereof.

Tables, figures, and illustrations

- Please provide us always with copyrights for all pictures you show in the article even if you took them from the internet or Wikipedia.
- Information presented together in rows and columns should be labelled as "Tables".
- Graphs, line drawings, photographs and the like should be labelled as "Figures".
- Photographs and scanned images should have a good resolution.
- Tables and figures should be numbered consecutively throughout the text.
- Table captions should appear directly above the table; figure captions should appear directly below the figure.
- Photographs and other illustrations should be submitted separately, a preferable image format is JPG.

Endnotes

- *Euxinos* uses endnote citations, please use the [Chicago Manual Style 17 Editions](#), the type of citation is *Notes*.
- Book with one author

Zadie Smith, *Swing Time* (New York: Penguin Press, 2016), 315–16.

- Book with two authors

Brian Grazer and Charles Fishman, *A Curious Mind: The Secret to a Bigger Life* (New York: Simon & Schuster, 2015), 12.

Updated on 24.8.2023

- **Chapter from a book**

Henry David Thoreau, "Walking," in *The Making of the American Essay*, ed. John D'Agata (Minneapolis: Graywolf Press, 2016), 177–78.

- **Journal article**

Susan Satterfield, "Livy and the *Pax Deum*," *Classical Philology* 111, no. 2 (April 2016): 170.

- **News or magazine article**

Farhad Manjoo, "Snap Makes a Bet on the Cultural Supremacy of the Camera," *New York Times*, March 8, 2017, <https://www.nytimes.com/2017/03/08/technology/snap-makes-a-bet-on-the-cultural-supremacy-of-the-camera.html>.

- **Website content**

"About Yale: Yale Facts," Yale University, accessed May 1, 2017, <https://www.yale.edu/about-yale/yale-facts>.